



No. CBSE/AFF./2021

Dated: 21.05.2021

Circular

Circle No. 03/2021

Sub : **Display of 'Mandatory Public Disclosure' at Home Page of school's website under prominent icon labeled as "Mandatory Public Disclosure" for easy access by the member of public to ensure transparency (reference Cir. No. 03/2021 dated 05.03.2021) – reg.**

To bring the attention of the Board of Secondary Education, CBSE, regarding the display of relevant information by its affiliated Schools. This information has to be displayed on the schools website as per clause 2.4.9 of Affiliation Bye laws 2018, as per the format prescribed in Appendix IX of Circular dated 05/03/2021.

The format of Mandatory Public Disclosure along with the relevant circular is attached for ready reference.

<https://saras.cbse.gov.in/cbse/doc/Circular/Circular/Circular%20No%20%2003%20A%202021>

The schools are requested to display the same on the Home page itself of the school website under an icon labeled "Mandatory Public Disclosure". While ensuring ease of accessibility. It is important that this information is easily accessible to the

In this connection; it has been observed that in spite of clear instructions from the Board, some of the schools are not following these provisions. It is therefore, reiterated that it is imperative on the part of the schools to comply not only with the provisions of the Education Department also with the provisions of the Affiliation and Examination Bye laws of the Board; to bring transparency and easy accessibility by stakeholders.

The Central Board of Secondary Education has also made it mandatory for all schools to display the same on the Home page of the school website and to display the same on the Home page of the school website. It is requested that the schools are directed to take note of the Board's circular dated 03.03.2021. If it has not been complied with, the same may be taken up for action as per the provisions of Chapter 1 of the Affiliation Bye-Laws, 2018.

Encl: Format.(Annexure IX)

Nurag Tripathi

(Nurag Tripathi)
Secretary, CUBE



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"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092



Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION



1. All Managers of Independent category schools for strict compliance.
2. All Head of the Institution / Principal for strict compliance.
3. The Commissioner, Kendriya Vidyalaya Sangathan, 18- Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016.
4. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Institutional Area, Sector-62, NOIDA – 201307, District Gautan Budh Nagar, (Uttar Pradesh).
5. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old SecretateL @eThñ110054.
6. The Daastor of Pub6s Inanañione (cchoz4a). Uniax Tertftory Sacteterief, Sector-9; Chareftgarh J0001Y.
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8. Th Oiledbrat Sn ooJ. Eduset'ioft, Goyl. ef Aninarichd Pñtdesh, Jtanager-781\ t1.
9. The Director of Education, Govt. of A&N Islands, Port Blair-744101.
10. All Directors of CBSE for information.
11. All Education Secretaries of States / UT.
12. API tñs.Regkñsl oit4etñrs / Ra#onai ,9CB re / COE bleeds at 0BGEs} e eu* Get all kis Haaas blew ef8ca*rd schòooia ofe)a u tñeir raapnòeve nòUons have de*etoPea ttwlr *xebstñband haveuplpadet herequlred tr armB0 no«the ye¥aag.
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14. EO to Chairman, CBSE for kind information to the Chairman.

Anurag Tripathi

Antsfi¥g Tripathi}}
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APBENDIX IX

Mandatory Public Disclosure

A. GENERAL INFORMATION:

SL NO.	INFORMATION	DETAILS
1	NAME OF THE SCHOOL	
2	AFFILIATION NO. (IF APPLICABLE)	
3	SCHOOL CODE (IF APPLICABLE)	
4	COMPLETE ADDRESS WITH PIN CODE	
5	PRINCIPAL NAME & QUALIFICATION	
6	SCHOOL EMAIL ID	
7	CONTACT DETAILS (LANDLINE/MOBILE)	

B. DOCUMENTS AND INFORMATION:

SL NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	COPIES OF AFFILIATION/UPGRADATION LETTER AND RECENT EXTENSION OF AFFILIATION, IF ANY	
2	COPIES OF SOCIETIES/TRUST/COMPANY REGISTRATION/RENEWAL CERTIFICATE, AS APPLICABLE	
3	COPY OF NO OBJECTION CERTIFICATE (NOC) ISSUED, IF APPLICABLE, BY THE STATE GOVT./UT	
4	COPIES OF RESOLUTION CERTIFICATE UNDER THE ACT, 2009 AND ITS RENEWAL IF APPLICABLE	
5	COPY OF VALID ELECTRICAL SAFETY CERTIFICATE AS PER THE NATIONAL BUILDING CODE	"
6	COPY OF VALID FIRE SAFETY CERTIFICATE ISSUED BY THE COMPETENT AUTHORITY	



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7	COPY OF THE DEO CERTIFICATE SUBMITTED BY THE SCHOOL FOR AFFILIATION/UPGRADATION/EXTENSION OF AFFILIATION OR SELF CERTIFICATION BY SCHOOL	
8	COPIES OF VALID DVA/SEER/HI/HEALTH AND SANITATION CERTIFICATES	

NOTE: THE SCHOOLS NEEDS TO UPLOAD THE SELF ATTESTED COPIES OF ABOVE LISTED DOCUMENTS BY CHAIRMAN/MANAGER/SECRETARY AND PRINCIPAL. IN CASE, IT IS NOTICED AT LATER STAGE THAT UPLOADED DOCUMENTS ARE NOT GENUINE THEN SCHOOL SHALL BE LIABLE FOR ACTION AS PER FORMS.

Ü. RESULT AND ACADEMICS

S.NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	STRUCTURE OF 7HR SCHOOL	
2	ANNUAL ACADEMIC CALENDAR	
3	LIST OF SCHOOL MANAGEMENT COMMITTEE (SMC)	
4	LIST OF PARENTS TEACHERS ASSOCIATION (PTA) MEMBERS	
5	LIST OF THREE YEAR RESULT OF THE BOARD EXAMINATIONS AS PER APPLICATION	

RESULT CLASS: X

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS

RESULT CLASS: XII

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS



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D: STAFF (TEACHING)

S.NO.	INFORMATION	DETAILS
1	PRINCIPAL	
2	TOTAL NO. OF TEACHERS	
	o TGT	
	o PRT	
3	TEACHERS SECTION RATIO	
4	DETAILS OF SPECIAL EDUCATOR	
5	DETAILS OF COUNSELLOR AND WELNESS TEACHER	

E: INFRASTRUCTURE

S.NO.	INFORMATION	DETAILS
1	TOTAL CAMPUS AREA OF THE SCHOOL (IN SQUARE MTR)	
2	NO. AND SIZE OF THE CLASS ROOMS (IN SQ FT/MTR)	
3	NO. AND SIZE OF LABORATORIES INCLUDING COMPUTER LABS (IN SQ MTR)	
4	INTERNET FACILITY	
5	NO. OF TOILETS	
6	NO. OF BOYS TOILETS	
7	LINK OF YOUTUBE VIDEO OF THE INSPECTION OF SCHOOL COVERING THE INFRASTRUCTURE OF THE SCHOOL	



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